

N . Z . F . R . S

NZ DELEGATE APPOINTMENTS

PURPOSE

To provide guidelines for NZ Delegate Appointments to Oceania and World Skate Meetings

PROCEDURES:

1. All appointee's must be registered members of the NZFRS.
2. The appointee must have had NZFRS Board, Sports Committee or Senior Official experience.
3. Any Expenses to be incurred for reimbursement will be agreed prior to the delegates appointment.
4. Any expenses claimed must be accompanied by an invoice or some other method to verify payments and presented to the NZFRS Board or Sports Committee.
5. The delegate will research the subject, consult with the NZFRS Board or Sports Committee for advice for meeting voting before attending the meeting.
6. The instructions given to the delegate on the direction to vote must be adhered to unless consultation with the NZFRS Board or Sports Committee changes this voting direction before the meeting or the NZFRS Board or Sports Committee changes this voting direction before the meeting.
7. The term of the appointment be it for one (1) meeting or a length of time will be determined by the NZFRS Board or Sports Committee and advised to the appointed delegate in writing.
8. The meeting delegate must make sure that all meeting accreditation for the delegate's meeting has been forwarded to the meeting or is taken by the delegate, the NZFRS Board or the Sports Committee is responsible for ensuring all accreditation is in order and sent to the relevant meeting and a copy is given to the meeting delegate.
9. A written report must be received by the NZFRS Board Secretary within thirty (30) days following the conclusion of the meeting (s).

Approved	October 2013
Last Amended	September 2018
Next review	September 2020