MINUTES

BOARD MEETING OF NEW ZEALAND FEDERATION OF ROLLERSPORTS (INC) HELD at Pulman Lodge, Takanini, Auckland, Takahe Room Saturday 14th August 2021 (8.13am – 6pm)

	Welcome Robert Stack, Belinda Hope, Mark Swindells, Yvonne Lambert-Smith, Andrew Beech, Ann Deihl, Leanne Raffles As Mark Swindells was appointed to the Board on 9th February 2021 until the NZFRS 2021 AGM, it should be noted that Mark does not carry a vote during this time in office. Motions made by email are indicated by the date following "CARRIED" and highlighted in red.				
	Apolog	Apologies: NIL			
2.	Confir	mation of Minutes (22 nd May 2021)			
	THAT the minutes and correspondence of the meeting 22nd May 2021 be confirmed as a true and correct record.				
	Moved	: Belinda Hope Seconded: Andrew Beech CARRIED			
	Corres	pondence received 16 th May – 7 th August 2021			
	Moved: Robert Stack Seconded: Yvonne Lambert-Smith CARRIED				
3.	Business Arising From Minutes				
		NIL			
4	Administration				
	4.1 Presidents Report				
		Robert presented his report to the Board.			
	4.2 Next Board Meeting – 20 November				
		Booked at Pulman. Flights to be booked. Dates for 2022 to be looked at following the AGM.	Leanne		
	4.3	Digital & Media			
		Find a Club Page – Links on map dots to be removed & add Learn to Skate/Play flyer to page			
		New header photos for the main page – Chairs to source. Ask Affiliates.			
		SkateNZ Email addresses – Andrew to set up. Leanne to get log in details required.			
		Andrew to arrange revision of the content of Speed page			
		Add historical programmes to Results page. Ann to source PDFs.			
		Add NZFFRS to top menu			
		Make Officiating field for Database a hierarchy field			
		Database issues with registrations. To run a Sporty briefing at AGM	Leanne /		
		Leanne to follow up as required	Leanne / Andrew / Ann		

4.4	Strategic Plan Belinda/				
	Further discussions & edits. To be broadcasted to the Affiliates for input.				
4.5	Policy Project / Management of NZ Championships				
	THAT the policy 1.16 Special Awards be ratified				
	Moved: Yvonne Lambert-Smith Seconded: Belinda Hope CARRIED				
	Policy to be updated on the website.	Leanne			
4.6	Inclusive Skating				
	Transgender/ Non-Binary Inclusivity				
	Reviewed the working document. This to be sent to clubs for feedback. To query to World Skate.	Belinda/ Leanne			
	Disability Inclusivity				
	To organise a Zoom meeting with Rachael Parkinson-Turner regarding drafting a document.				
4.7	History & Memorabilia				
	Old trophies delivered to storage & photographs taken of the cups and history. To obtain these from the photographer.	Leanne			
4.8	AGM – 6 November				
	Club / Affiliate Reporting template	Leanne to prepare AG			
	Reviewed template and adjusted with more relevant questions for this year				
	• Fees				
	The Board recommends no change the fees / fee structure.				
	Honoraria	Tuesday 5 th September meeting.			
	The Board recommends a small change to the honoraria as documented.				
	Life Memberships Life memberships discussed. To be collated to be distributed with the AGM documentation				
	Moved: Belinda Hope Seconded: Andrew Beech CARRIED				
	Zoom meeting for after close of board nominations				
	To be scheduled for Tuesday 5 th 9am. Leanne to arrange link.	Leanne			
4.9	Behaviour Complaint				
	Discussed the letter received. Reply to be drafted and sent.				
4.10	High Performance & Mental Health Issues				
	Discussion on the risks and high-profile cases in the media recently. SportNZ will be releasing further information shortly which we will assess. Provide a list of help numbers in the next NFTB.	Leanne			
4.11	Corporate Affiliation				
	Discussed the letter received. Secretary to respond	Leanne			

5	Finance	ance				
	5.1	Monthly Finance Reports				
		Ann has prepared and presented the May, June & July 2021 Financials				
		THAT the May & June 2021 Financials be accepted, subject to end of year financial adjustments still to be made.				
		Moved: Andrew Beech Seconded: Belinda Hope CARRIED				
		THAT the July 2021 Financials be accepted.				
		Moved: Robert Stack Seconded: Andrew Beech CARRIED				
		THAT we approve the payments made for the May, June & July 2021 expenses				
		Moved: Belinda Hope Seconded: Yvonne Lambert-Smith CARRIED				
	5.2	Funding Managers Report				
	Report received and letter of thanks to be written. Fund raising plan to be adjusted and forwarded.					
	5.3	Funding Resolution				
		THAT we apply to the Lion Foundation and Pub Charity for \$10,124.25 to assist with costs for holding the New Zealand Artistic Championships.				
		Moved: Yvonne Lambert-Smith Seconded: Belinda Hope CARRIED 1/6/21				
	5.5	Refunds				
		Emily Sullivan (NSA), SkateFX skaters				
		Moved: Yvonne Lambert-Smith Seconded: Belinda Hope CARRIED				
		To follow up with SkateFX for information. Ann to make refund payments	Leanne/Ann			
	5.5	5 Hamilton Query				
		THAT a compassionate credit of \$32 be offered to the skater due to personal circumstances.				
		Moved: Robert Stack Seconded: Yvonne Lambert-Smith CARRIED 1/6/21				
6	Health	& Safety	ACTION BY			
	6.1	Health and Safety Event Plans				
		NZ Speed Championships 2022 to be drafted				
7	Affiliat	res / Sport				
	7.1	Inline Hockey NZ				
		No report received				
	7.2	Rink Hockey NZ				
		Report received and accepted				

	7.3	Skateboarding NZ					
		No report received					
	7.4	Roller Derby					
		Report received and accepted.					
	7.5	Scootering					
		Launched a National body called New Zealand Federation of Freestyle Roller Sports (NZFFRS).					
8	NZOC	NZOC					
	8.1	Olympic Solidarity Funding received for the Skateboarding application and forwarded to Skateboarding NZ.					
9	SportN	Z					
	9.1 SportNZ Investment 2021-2024						
	Distribution of SportNZ fund with mandated requirements has been discussed. THAT the distribution plan has been accepted.						
		Moved: Belinda Hope Seconded: Robert Stack CARRIED					
		Information documents to be drawn up & distributed to sports.	Leanne				
	9.2	9.2 SportNZ 2020-2021 Reporting					
		Letter from SportNZ received and discussed.					
	9.3	9.3 Voices of Participants					
		Survey for NZ Artistic Championships is underway.					
		Summary of gender survey completed. This summary will be sent to clubs.					
		SSC has received nominations for the skater representative on their committee.					
	9.4	Balance is Better Collective					
		SportNZ are happy that we are aligning with the Balance is Better philosophy and we are distributing the Balance is Better content.					
10	World	Skate					
	10.1	World Congress to be held later in the year. No firm details on it at this stage.					
11	Anti-Doping Control of the Control o						
	11.1	Liaison Report					
		Educational material distributed at NZ Artistic Championships.					
	1	1	1				

	11.2	Anti-doping eLearning Schedule				
		Raewyn to advise further.				
12	2 Artistic					
	12.1	Chairpersons Report				
		Yvonne updated the board on administration of the Artistic discipline following the end of the season with the NZ Championships last month.				
	12.2	2021 NZ Artistic Championships, Whanganui, 19th – 24th July 2021				
		THAT the budget presented by Ann Deihl be ratified				
		Moved: Yvonne	e Lambert-Smith	Seconded: Belinda Hope CARRIED 4/6/21		
		The event was well run and had a more relaxed feeling. Around a third of the skaters were in their first championships. Looking forward to results from the survey.				
	Due to the increased interest in our sport we will create a flyer for media release for the interesting events for spectating for future championships, once the programme is available.					
		Secretary to ensure that the list of Team Managers & their contact numbers is forwarded to the relevant Event Manager & Sports Committee for any urgent communications required during a championship. 2022 NZ Artistic Championships, Blenheim, 18th July - 23rd July 2022				
	12.3					
		Secretary to release dates to clubs via email. To create a FB event.				
13	Speed	1				
	13.1	ampionships; Timaru, 3 rd – 8 th January 2022				
	• Entry fees					
		\$110.00	Primary grade skate	rs		
		\$130.00 \$350.00	Juvenile grade skate Family entry where	ers and above 4 or more skaters reside at the same family home.		
	A discounted rate will apply for skaters entering both the Road and Flat Track Championships					
		\$220.00	For any skater compof their grade	peting in both Road and Flat Track Championships regardless		
		Moved: Andrew Beech Seconded: Belinda Hope CARRIED				
		• Cante	en			
		Discussion on SCRSC running a canteen at Levels. The board are in support of this.				

	13.2	2022 NZ Banked Track Championships; Hamilton, 5 th - 6 th February 20	22			
		Event Manager – Donna Beech				
		Moved: Andrew Beech Seconded: Belind	а Норе	CARRIED		
		• Entry fees				
		\$110.00 Primary grade skaters \$130.00 Juvenile grade skaters and above \$350.00 Family entry where 4 or more skaters reside at the sa	me family home	<u>.</u>		
		Moved: Andrew Beech Seconded: Yvonne	e Lambert-Smith	n CARRIED		
	13.3 EOI 2023 NZ Road & Flat Track & Banked Track Championships					
		Expressions of interest received and discussed. To be released following the 2022 Speed Championships.				
	13.4	13.4 Speed Rules				
		Discussions ongoing with the legal team.			Andrew/ Robert	
14	General Business					
	14.1	Storage of NZFRS equipment				
		Keys for the storage unit are now with the 3 key holders. Google doc linupdated when any contents are added.	nk has been sha	red to be		
	14.2	Electronic Equipment				
		Investigate the cost of replacement Executive Officer's computer.			Andrew	
15	Closure					
	The meeting closed at 2.30pm. Robert thanked the Board for their input and commitment to our sport.					