MINUTES

BOARD MEETING OF NEW ZEALAND FEDERATION OF ROLLERSPORTS (INC) HELD at Sport Auckland, Alexandra Park

Saturday 1st February (9am – 6pm) – Sunday 2nd February 2020 (9am – 1pm)

	Welco	me	ACTION BY	
	Roger Boulcott, Robert Stack, Mark Swindells, Yvonne Lambert-Smith, Ann Deihl, Leanne Raffles, Belinda Hope, Raewyn Hailes (Sunday)			
	Apolog	Apologies: Robert Stack		
	Moved	I: Mark Swindells Seconded: Yvonne Lambert-Smith CARRIED		
2.	Confir	Confirmation of Minutes (9 th /10 th November 2019)		
		THAT the minutes and correspondence of the meeting 9th/10th November 2019 be confirmed as a true and correct record.		
	Moved	I: Mark Swindells Seconded: Yvonne Lambert-Smith CARRIED		
	Corres	pondence received 6 th November 2019 – 29 th January 2020		
	Moved	E: Yvonne Lambert-Smith Seconded: Belinda Hope CARRIED		
3.	Busine	ss Arising From Minutes		
	4.3	Code of Conduct – Board to look at producing a Code of Conduct		
	5.30	The Southern Trust Grant was approved. Thanks to Barbara for her work this application.		
4	Administration			
	4.1	Presidents Report		
		Roger presented his report to the board.		
	4.2	Next Meeting		
		23/24 May – Sport Auckland & Epsom Motel.		
		To extend an invitation to Tara for this meeting	Roger	
	4.3	Website / Email update		
		Art & Speed Committee meeting dates to be included in the SkateNZ events list. Mark & Yvonne to advise as they are planned.	Mark / Yvonne	
		Ask affiliates for significant dates to also be included in our calendar. Check with Skateboarding.nz for the correct website to link to.	Leanne Leanne	

4.4	Policy Project / Management of NZ Championships	
	THAT the following policies are ratified 1.06 Regional Committees 1.07 Area Organising Committees 1.10B Oscar Nominations – Speed 2.01 Financial 2.04 Disposal of Office Equipment 3.02 Participation in Competitions & Achievement Tests 4.11 International Entry in NZ Championship	
	Moved: Mark Swindells Seconded: Yvonne Lambert-Smith CARRIED	Belinda / Leanne
	A huge amount of work has been done by Belinda on the inclusive skating policy. Look to have discussions with the skaters in this space and additional conversations to take place, then a draft policy to go to clubs for consultation.	Leanne
	Leanne to update the website & send a note to clubs	
4.5	Strategic Plan	
	Review at the next meeting	
4.6	Inclusive skating	
	A huge amount of work has been done by Belinda on the inclusive skating policy. To see if Ice Sports have anything around the Paralympics space that can assist us.	Leanne
4.7	Database Update	
	Investigate a code of conduct option which is a tick select box & download to the device.	Leanne
	Transfer system requires the DOB field to be compulsory. Leanne to follow up with Sporty & clubs.	Leanne
4.8	Auckland Sport Sector Event	
	Leanne presented report from the Auckland Sector Event.	
Financ	ce	
5.1	Monthly Finance Reports	
	THAT the November & December 2019 Financials were presented and accepted	
	Moved: Yvonne Lambert-Smith Seconded: Mark Swindells CARRIED	
	THAT we approve the payments made for November & December 2019 expenses	
	Moved: Mark Swindells Seconded: Yvonne Lambert-Smith CARRIED	
5.2	Grant Funding	
	Received \$13,530 from the Southern Trust towards NZ Speed Championships. Final payments to be made before accountability report can be completed.	
5.3	Funding Managers Report	
	Barbara's report received & discussed. Secretary to write a letter of thanks.	Leanne

5.4	Refunds	
	Road & Flat Track Nationals - Josh Trenker (NSN), Sriya Mistry (SC)	
	Moved: Mark Swindells Seconded: Belinda Hope CARRIED	
	Ann to arrange refunds.	Ann
5.5	Kiwi Skate Day Funds	
	THAT purchases of materials (posters, stickers, T shirts), and services (Postage) for Kiwi Skate Day 2020 be made, the estimated cost is \$3600	
	Moved: Robert Stack Seconded: Mark Swindells CARRIED	
Health	& Safety	ACTION BY
6.1	Health and Safety Event Plans	
	BTN H&S Plan completed. Sent to clubs & Stakeholders.	
	Start work on the Oceania Speed & Artistic Championships	Leanne
Affiliat	tes / Sport	
7.1	Inline Hockey NZ	
	Nothing reported to us for this meeting	
7.2	Rink Hockey NZ	
	Have the Rink Hockey Trans-Tasman Series in New Plymouth from 30th April to 2nd May 2020. Divisions included are U13, U17, U20, Ladies, Men's, Masters (over 35) & Veterans (over 50) Tournaments for the first half of 2020 confirmed are: Hastings: 29th Feb - 1st May New Plymouth: Easter Weekend New Plymouth: Trans-Tasman Series, April/May Glenfield Auckland: Queens Birthday Weekend	
7.3	Skateboarding NZ	
	Had a Skype meeting on 27 th Jan and are looking at monthly meetings going forward.	
	Look to organise a meeting with Karen in Timaru at Oceanias	Roger
7.4	Roller Derby	
	Received update from Michele.	
	Secretary to make contact with NZ Mens Roller Derby & Aoteroa Roller Derby & ascertain their allegiances.	Leanne/ Robert
7.5	Scootering	
	Looking for pathways to incorporate scootering into SkateNZ. Discussions to happen at Oceanias with Australia as current riders are ASA members.	Roger

	7.6	Indian Function		
	7.6	Inline Freestyle		
		Follow up next meeting		
	NZOC			
	8.1	Roger to follow up with Tara regarding the Skateboarding NZ nomination Criteria.	Roger	
	Sport	NZ		
	9.1	Sports Business Plans		
		Inline Hockey & Rink Hockey plans not received.		
	9.2	Sports Reporting & Funding Allocations to date		
		Further follow up for outstanding reports.	Leanne	
	9.3	Voices of Participants		
		Speed Nationals Suggestions Box	Leanne	
		Lots of suggestions received. Leanne to write up suggestions & distribute to the board	Lealine	
		BTN Suggestions Box – Leanne to do	Leanne	
	9.4	SportNZ Investment 2020-2024		
		Nothing has been received from SportNZ regarding the future of funding at this stage. Roger to follow up with Craig.	Roger	
0	World Skate			
	10.1	International Events		
		We are concerned about the short notice being given for international seminars and competitive events.		
		President to write to the World Skate President expressing this difficulty.	Roger	
1	Anti-Doping Control of the Control o			
	11.1	Schedule & completion		
		Schedule finalisation still in progress. World Skate has been indicating an update of information and DFSNZ are implementing a new programme for U12's.		
	11.2	DFSNZ Recommendations for Constitution		
		At the August meeting we'll make the remit changes directed by DFSNZ		

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	11.3	Liaison Report	
		Roger welcomed Raewyn and thanked her for being available for our meeting.	
		Raewyn updated the board on the status of Drug Free Sport following her attendance at the Drug Free Sport conference in November.	
		To update website with the 2020 Prohibited List. All supplements are now prohibited. DFSNZ are wanting all sports to have Wellbeing Policies. 2020 brochures available from Raewyn for clubs/team managers.	Leanne
		A Whereabouts app has been developed for athletes to enable easier submission of information. We are not advised when skaters are added to the Whereabouts programme, so the onus is on the skaters to advise us if they are added.	
		Any skaters who completed the DFSNZ eLearning and received an email, but not a certificate, please send the confirmation to Raewyn to follow up with DFSNZ. Raewyn's contact details are available through SkateNZ if required	
		3 months after the new registration season a cross check of SkateNZ members against the DFSNZ database will be done.	Leanne
12	Artistic		
	12.1	2020 Oceania Heads of Agreement	
		Signed & distributed by the Artistic Committee. To be loaded on the website.	Leanne
	12.2	2020 NZ Artistic Championships; Whanganui, 13 th – 18 th July 2020	
		\$140.00 Tots grade skaters and those entering one event \$170.00 For those entering two or more events \$50.00 Club Show Challenge per team	
		Moved: Yvonne Lambert-Smith Seconded: Belinda Hope CARRIED	
	12.3	2020 Artistic Oceania Championships; New Plymouth, 3 rd – 7 th September 2020	
		Start on the invitation & entry forms.	Leanne
		Secretary to ask Australia for their medal contact to organise this directly.	Leanne
	12.4	National Artistic Seminar - March 2020	
		In process for Wellington at the The Hub. Registrations are being taken online.	
		Focus is around education of World Skate & Rollart requirements &making sure everyone is on the same page and the future of skating in New Zealand.	
		Rachael & Macarena will be back with learnings from Portugal which will start their National Roadshow.	
	12.5	2020 Art Rules & Regulations	
		THAT the 2020 Artistic Rules and Regulations are ratified.	
		Moved: Yvonne Lambert-Smith Seconded: Mark Swindells CARRIED	
		Secretary to notify the Artistic Committee.	Leanne

	12.6	2012 World Fund Application	
	12.0	THAT funds from the 2012 Artistic World Fund to be used to send the 2 nominated coaches to the World Skate accreditation seminar in Lisbon, Portugal. This was extended to cover the registration fees for 1 official who was already in Europe.	
		Moved: Yvonne Lambert-Smith Seconded: Mark Swindells CARRIED	
	12.7	Policy 12	
		THAT the updated Artistic Committee Policy 12 be ratified	
		Moved: Yvonne Lambert-Smith Seconded: Mark Swindells CARRIED	
	12.8	Rollart Update	
		In the latest release video specs were included for requirements. Yvonne following up with Pam.	Yvonne
	12.9	Update of Manuals	
		The Board acknowledges the significant workload by the Artistic Committee in updating the manuals to the new Rollart System. Yvonne to convey this to her committee	Yvonne
		Under production are also the official manuals for Marshalling and Calculators.	
	12.10	Trophy Steward	
		Val Bedford has resigned as Trophy Steward. The skating community to be notified and expressions of interest to fill the role to be sought. A role description is available from the Artistic Committee.	Roger
13	Speed		
	13.1	2020 NZ Speed Championships; Timaru - 31 st December – 5 th January 2020 – Washup	
		A well-run competition with a small organizing committee. Timaru Hire sponsored the generators at the track and are prepared to assist for future events in Timaru. Suggestions box was available at both Road & Flat Track and constructive submissions were received. One protest is still in process.	
	13.2	2020 NZ Roller Sports Banked Track Championships – 8 th - 9 th February 2020	
		Follow up on late entry fees. Need to be sorted prior to the weekend.	Leanne
	13.3	2021 NZ Speed Championships; Whanganui – 29 th December – 3 rd January 2021	
		Can now re-release the dates. Secretary to advise clubs	Leanne
	13.4	2020 Speed Oceanias; Timaru – 10 th – 15 th April 2020	
		Championship Manager : Robert Stack	
		See Artistic 12.3 re supply of the Oceania medals.	
	13.5	2020 Oceania Heads of Agreement for website	
		Mark to follow up a copy for the website.	Mark

	13.6	Code of Conduct	
		To be implemented as part of the policy project, published to the clubs & included on the registration form.	Leanne
	13.7	Speed Sport Committee Secretary	
		THAT Donna Beech be ratified as the new Speed Sport Secretary	
		Moved: Mark Swindells Seconded: Yvonne Lambert-Smith CARRIED	
14	Genera	l Business	
	14.1	Selection competition for World Skate Games	
		Looking at how to create a cross sport selection competition for World Skate Games years.	Mark,
		Sports Committees to discuss and to ascertain when the Hockey sports have their team selections.	Yvonne, Belinda
15	Closure		
	The me	eting closed at 1pm. Roger thanked the Board for their input and commitment to our sport.	