MINUTES

BOARD MEETING OF NEW ZEALAND FEDERATION OF ROLLERSPORTS (INC) HELD AT Sport Auckland House Level 4, Alexandra Park Function Centre, Gate B, Greenlane West, Epsom Saturday 24th November (8:50am – 5.30pm) – Sunday 25th November 2018 (8.30am – 2.30pm)

1	Welco	me	ACTION BY		
	_	Boulcott, Robert Stack, Michelle Wood, Mark Swindells, Yvonne Lambert-Smith, Ann Deihl Lydia Clark, Heidi Collins, Simon Thorp, and Ramon Thackwell) Sunday 25 th November			
		wledgements: Leanne has had a baby son - Oliver; Yvonne's dad has passed away; Tom Alexander, Tony der's dad, also passed away.			
	Apolog	gies: Leanne Raffles			
	Moved	: Robert Stack Seconded: Michelle Wood			
2.	Confir	mation of Minutes (4 th / 5 th August 2018, 9 th September & 10 th October 2018)			
		he minutes and correspondence of the meeting 4th / 5th August 2018 & 9 th September 2018 be ned as a true and correct record.			
	Moved	I: Robert Stack Seconded: Michelle Wood			
	THAT t	he minutes and correspondence of the meeting 9^{th} September 2018 be confirmed as a true and correct .			
	Moved	l: Yvonne Lambert-Smith Seconded: Michelle Wood			
	THAT t	he minutes of the Skype meeting 10 th October 2018 be confirmed as a true and correct record.			
	Moved	Seconded: Yvonne Lambert-Smith			
	THAT t	he Correspondence received 1^{st} August – 21^{st} November 2018 be confirmed as a true and correct record.			
	Moved	I: Michelle Wood Seconded: Robert Stack			
3.	Business Arising From Minutes (4 th / 5 th August 2018)				
	12.8	Speed Records still to be put up. Records keep being broken.	Mark		
	13.1	Transgender Policy still being worked on – Leanne updating	Leanne		
	13.3	Roger to contact Scootering	Roger		
	5.6	Christina and Lorenza Seminar has been cancelled			
	16.3	Social Media – more work required			
	16.4	50 Years. There is some uncertainty around the 50-year anniversary of NZFRS. Secretary to write to Life members to seek their input.	Leanne		
3.1	Busine	ss Arising From Minutes (9 th September 2018)			
	5.1	Nominations for Halberg Recognition - Leanne to update us	Leanne		
	7.1	Bank Signatories - Ann & Roger to write a letter to try and get the signatories done	Ann/Roger		
	9.2	World Skate - Nothing has been heard from Karen Doyle as yet			
	0	World Skate - Nothing has been heard from karen boyle as yet			
		Australia - Concerns about where Speed Oceanias will be held			

4	Admin	istration			
	4.1 Presidents Report				
		_	rch to meet with the Roller Derby leagues at their National Champs. Was p. There is a problem between them belonging to WFTDA and not World		
		Auckland and Christchur SkateNZ can do.	rch Leagues are keen to meet and talk with us re World Skate and what		
		Skateboarding - Robert H tomorrow, Sunday 25 th I	has made good progress with them, and they are attending our Board Meeting November.		
	4.2	Board Meetings			
		16-17 February 2019	Booked at Sport Auckland & rooms at Epsom Motel		
		16-17 March 2019	New meeting; Bruce Pulman Park. Board, 2 each from Inline, Roller and Skateboarding [Leanne to check and book please]. Two accommodation units and main conference room		
		10-12 May	Confirm Bruce Pulman		
		16-18 August	Bruce Pulman Booked		
		21 -22 September	AGM. Book Miramar Golf Club		
		9-10 November	Bruce Pulman Booked		
	4.3	Website / Email Update	1		
		Policies updated from 9 ^t	th September meeting & revised Constitution have been uploaded to website.		
		Volunteering page upda	ted as a sub page under Contact Us.		
		Committees to advise ar	ny other information that can be uploaded; announcers handbook etc.		
	4.4	Policy Project / Manage	ement of NZ Championships		
		■ Speed Task List – wi	ith Mark Swindells & Ken Smith for comment		
		Clubs & committees	s need a reminder about what events require permits.	Notes from the Board	
	4.5	AGM Washup			
		Club Reports – Club repo	orts to be collated for review at February meeting.	Roger	
		Honoraria – Added line	to 2019 document to advise if the same or changed as requested		
		Fees – Clarification due to classes needed.	to differences in Speed & Art competition requirement. Change of wording on		
			on what the NZFRS Events are. e.g. Nationals, Areas, Regional, and Oceanias Representative teams to Oceanias and Worlds		
		Other – February meeting Funding application	ng will deal with the feedback from the AGM in preparation for the Sport NZ		

4.6	Strategic Plan	
	The Strategic Plan will need to be guided by the Sport NZ Funding requirements for the next 4 years. Early indications are that Sport NZ funding will be targeting increasing numbers in youth, retaining numbers in the teen years; Maori and Pasifika participation; increase in female participation.	
	Artistic and Speed to look at where they see the gaps in their area of the sport. Find pro-active programs to deal with the departures, and to build our volunteers	Mark / Yvonne
	Most of the Speed and Artistic athletes are dropping off at the University level, due to there not being rinks in the areas where they attend University.	
	Need to do an exit interview for those departing. Follow up with Leanne	Leanne
	Special Meeting to be held in March to work on the Sport NZ Funding – Speed, Artistic, Inline Hockey, Roller Hockey, Skateboarding.	
	Secretary to arrange booking for March meeting as required and contact Affiliate groups.	Leanne
4.7	Database Update	
	Leanne still waiting on contact people for set up from North Shore Artistic, Hamilton, Tokoroa, Hawera, Nelson, Blenheim, Chch, Rollerland & Southern Speed & their website types. If not received will default to their Secretaries & go off what websites can be found for them. They may have duplicate logins they already have a sporty website.	
	The Board are happy with the questions and layout, with the addition of an International Speed Referee. Also need to add a place for the members Club. Need to add to the Terms and Conditions, that membership will be accepted once payment has been received through the Clubs.	
	Nothing further from clubs at AGM regarding any issues, so will run with this for first year 2019/2020. Leanne to start entering current registrations in the new year.	Leanne
	Leanne to ask about how to display pricing so people are aware of registration costs applicable to them. Costs of Artistic & Speed registration to be included also, provided the clubs know to pay these costs to the Artistic and Speed committees direct and not to the Federation.	Leanne
4.8	APRA Registration for Music	
	APRA licences are required to cover the playing of music in venues hired by NZFRS. It is usual for local councils to provide a licence for their stadiums. However, it is prudent for NZFRS to have its own licence.	
	The licence number will be appended to Permit Forms issued for use at Sanctioned Events.	
	THAT the APRA Licence fee of \$105.59 be paid for Music.	Leanne / Ann
	Moved: Michelle Wood Seconded: Robert Stack	
4.9	Bylaws relating to NZFRS Membership & Participation in Championships	
	More thinking required about this item. Carry over to February Meeting	
4.10	Zoom Teleconference Continuation	
	We will trial the SKYPE option before making a decision.	
	Secretary to cancel month to month current Zoom subscription	Leanne

THAT the Moved: F The Finar Auditor fo	Roger Boulcott Icial reports for 2017/2018 hav or Review.	be reviewed following confirmation Seconded: Michelle Wood we been prepared by the Accountant,	CARRIED 9/9/18				
Moved: Finar The Finar Auditor fo	Roger Boulcott Icial reports for 2017/2018 hav or Review.	Seconded: Michelle Wood	CARRIED 9/9/18				
The Finar Auditor fo	icial reports for 2017/2018 havor Review.						
Auditor fo	or Review.	ve been prepared by the Accountant,	and are now with the				
	Speed Championships Budget	The Financial reports for 2017/2018 have been prepared by the Accountant, and are now with the Auditor for Review.					
5.2 2019 NZ 9	5.2 2019 NZ Speed Championships Budget						
THAT the	budget for the 2018 New Zeal	and Road & Flat Track Championship	s be accepted				
Moved:	Michelle Wood	Seconded: Mark Swindells	CARRIED 1/1/10				
5.3 Monthly	Finance Reports						
THAT the	THAT the June / July / August / September / October 2018 Financials were presented and accepted						
Moved:	Robert Stack	Seconded: Mark Swindells	CARRIED				
THAT we	approve the payments made f	or July / August / September / Octob	er 2018 expenses				
Moved:	Robert Stack	Seconded: Yvonne Lambert-Smi	th CARRIED				
5.4 Grant Fu	nding						
	17 th August we were advised One Foundation Grant for Oceanias not received for \$14261.00 excl GST due to insufficient funds available in the district. Board Members advised.						
· ·	lication be made to Pub Charit and Speed Road & Flat Track C	ry Limited for \$10217.56 (incl GST) fo hampionships.	r assistance with the 2019				
Moved: N	Aichelle Wood	Seconded: Mark Swindells	CARRIED 29/10/18				
• • • • • • • • • • • • • • • • • • • •	lication be made to the Mainla v Zealand Speed Road & Flat Tr	and Foundation for \$6484.05 (incl GS ack Championships	T) for assistance with the				
Moved: N	Aichelle Wood	Seconded: Mark Swindells	CARRIED 29/10/18				
5.5 2018/201	9 Budget						
THAT the	2018/2019 Budget be approve	ed as presented					
Moved: N	Aichelle Wood	Seconded: Yvonne Lambert-Smi	th CARRIED				
5.6 2018 Arti	stic Oceania Championships F	inance					
	nships. The loss is primarily due	done, but there was a loss of \$3,600 of to the costs incurred by Drug Testin					

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	5.7	Funding Managers Report / Handover	
		Roger welcomed Barbara Colville to the meeting and thanked her for taking over the Funding Manager Role from Malcolm Busch.	
		Barbara met with Malcolm on Saturday 24 th before coming to the Board meeting. She has picked up a lot of paperwork and information from Malcolm.	
		Two funding applications have been put in for the Speed Championships, one to Pub Charity and one to Mainland. Barbara would like to have more involvement with the Event Manager's in regards to the funding applications.	
		Barbara would like to have a profile sheet for each discipline. Roger to have a look and see what he can find, and Barbara is prepared to put something together.	Roger
		All funding applications have to come to the Board before being sent on to Barbara for the funding application to be completed.	
		Barbara is prepared to do all project funding applications including any that may need to be done to places like the Prime Ministers Scholarship.	
		THAT we apply to HPNZ for the Coaches Scholarships to attend the Roll Art Seminar Orlando	
		Moved: Yvonne Lambert-Smith Seconded: Michelle Wood	
		Yvonne will be the liaison person to work with Barbara for the Orlando Seminar.	Yvonne
	5.8	Waikato / BOP Regional Assistance	
		Due to previous inactivity and a change in address the Waikato / BOP Regional was closed & funds sent to the IRD without the committee being aware.	
		THAT the Board will cover the Waikato / BOP Region for up to \$1500 until funds are returned from IRD and if required the Board can apply to the IRD for return of the funds through NZFRS.	
		Moved: Michelle Wood Seconded: Yvonne Lambert-Smith CARRIED 23/10/18	
		Ann advised that the funds were intercepted by the Westpac bank before being sent off to the IRD, but after the account had been closed. The Westpac paid the funds into the Federation's account.	
		There is a need now to open a new bank account for the NZFRS Waikato/BOP Regional Committee to open a new account.	
		THAT an account be opened with ANZ Bank under the name of NZFRS Wai/BOP Regional Committee account. Signatories are to be Pearl Best, Mayheur Hook and Ann Deihl, with any two to sign	
		Moved: Michelle Wood Seconded: Mark Swindells CARRIED	
6	Health	& Safety	
	6.1	Health and Safety Event Plans	
		Artistic Oceanias – Completed, distributed to Team Managers & Energy Events Manager	
		 A draft Health and Safety Event Plan for Speed Championships has been prepared, and is awaiting final completion and sign off from Mark Swindells and Ken Smith and return it to Leanne 	Mark / Ken
		Leanne	iviark / Ke

7	Skateboarding & NZOC		
	7.1	Skateboarding NZ	
		Welcome to Lydia Clark, Heidi Collins, Simon Thorp, and Ramon Thackwell. It is great to finally have Skateboarding New Zealand with us now, we are ready to move forward.	
		Roger explained the setup of SkateNZ (NZFRS) and our other Affiliates. We have a good relationship with the Olympic Committee and have full membership with them.	
		Jessie has stepped down and Ramon Thackwell has taken over as Acting President, until their AGM.	
		Chad Ford is on the International Board of the Skate Federation and lives in Los Angeles. Chad has been consistently liaising with the Skateboarding community and runs events to promote the sport.	
		Need to work out what Skateboarding NZ need to do to get a Skateboarder to WRG in Barcelona.	
		Chad Ford was brought into the meeting by phone. Roger explained that the commitment to Skateboarding was to get a Skateboarding Athlete to the Olympics in 2020.	
		Chad explained his background in skateboarding. Chad has a good relationship with Sport NZ and has received funding from them. He wants to ensure that the correct platform is created for New Zealand Skateboarders to get to the Olympics. Sport NZ and HPNZ are aware that things are getting sorted for Skateboarding in NZ.	
	7.1	Australia have offered Citizenship to a New Zealander who could well be a gold medallist at the Olympics.	
		There is another Kiwi living in Australia that they are also trying to get to represent them in skateboarding also. There are a couple of young ladies who have the talent to represent NZ as well.	
		Luca Basicico [World Skate] working with all of the countries to ensure they are all up with the requirements	
		Chad is happy to help in any way he can, and wished us luck. He has plenty of contacts around the world and happy to help where he can.	
		Priority for Skateboarding NZ is to get Athletes to the WRG in 2019, as the first step to getting someone to the Olympics in 2020. This is so they get a world ranking from World Skate.	
		A Meeting to be set up with Tara Pryor, NZ Olympic Committee, Skateboarding NZ, Roger and Robert to discuss:	
		 The nomination criteria SBNZ membership policies and criteria MOU 	
		Affiliation	
		The Affiliation Fee to NZFRS is currently \$1,000 plus GST per year. This covers the Affiliation Fee NZFRS pays to World Skate, relationships with Sport NZ and the NZ Olympic Committee.	
		THAT the fee to Skateboarding NZ for the 2018/2019 year be discounted to \$350.00 GST inclusive.	
		Moved: Mark Swindells Seconded: Michelle Wood CARRIED	
		Robert Stack is appointed Relationship Manager with SBNZ.	
	7.2	NZOC Athletes right & update	
		Mark has been over these and there is nothing for us to do.	

8	Sport NZ		
	8.1	Sports Business Plans	
		IHNZ is under draft.	
	8.2	Sports Reporting & Funding Allocations to date	
		NZ Championships Allocations: Leanne to send Template to Artistic Committee for the Championship Event Report IHNZ needs to supply a report Roller Hockey – need to check if they have held their NZ Championships Once these reports are in, \$1,500 can be paid out to these Disciplines	Leanne
		\$3,000 has been transferred to the Kids on Skate account	Learnie
		A 50% Deposit of \$925 has been paid out for the new Database. Balance to be paid once the final set up has been completed	
		Speed Expansion: Speed have booked a date for the Speed Tri-skate	
		Speed Officials Subsidy: Mark showed samples of the items they are looking at for Officials uniforms. Jackets will be owned by the Speed Committee, and shirts will belong to the Officials.	
		Mark to put the order in ASAP and have the account sent to NZFRS.	Mark
	8.3	2020-2024 Funding Requirements	
		Covered under 4.6 (Strategic Plan)	
	8.4	Voices of Participants	
		 Suggestions Box for Speed Nationals to be set up 	Leanne/Roger
		 Art Nationals & Workshop survey results – Report was completed and distributed to Board Members. To be distributed to clubs. 	Leanne
	8.5	SportNZ Annual Report	
		To be distributed to our Affiliates	Leanne
	8.6	Insights Webinar Report	
		Hold over to February Meeting	
9	World	Skate	
	9.1	WRG 2019 uniform	
		Deferred to next meeting	
	9.2	WRG 2019 Update	
		No report has been received from Karen Doyle	
		 Accommodation – Sports requirements for accommodation is out with Sport Disciplines and due by 10 December. 	
		Secretary to follow up with all disciplines	Leanne

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	9.3	Inline Freestyle			
		Robert has made contact with Eddie Chua who is responsible for Inline Freestyle worldwide. Still waiting to hear back from him. Robert will try again to make contact them.	Robert		
		We have a couple of our clubs that are interested in getting involved with this type of skating.			
10	Anti-De	oping			
	10.1	Liaison Report			
		Need to find out from Raewyn how often we need to do Drug Testing,			
		Also need to find out what requirements we need our Officials to follow			
		Athletes at this stage need to do the WADA one to go to Worlds, and the NZ one for our sport to get funding to cover the drug testing etc.			
11	Artistic				
	11.1	2018 Oceania Championships			
		Team Managers report received and is with the artistic committee.			
		Secretary to reply with thanks from the Board	Leanne		
		■ Waiting on the coach's report & Event Manager's Report			
	11.2	2018 World Artistic Championships			
		Still waiting for reports from the coach / manager			
	11.3	2019 NZ Artistic Championships, New Plymouth, 15 th – 20 th July 2019			
		Event Manager: Michelle O'Doherty			
		Entry Fees			
		\$130 one event			
		\$160 two or more events \$40 Club Show Skate Teams			
		Moved: Robert Stack Seconded: Mark Swindells CARRIED			
		H&S Event Plan creation is in progress			
	11.4	Oceania Heads of Agreement Update			
		Revised and sent to Australia. Received last week with queries. Queries being reviewed.	Yvonne		
	11.5	Americas Cup Judges			
		THAT Tony Alexander & Pam Peters be nominated, in that order, as judges for the Americas Cup (following the RollArt Orlando Seminar)			
		Moved: Yvonne Lambert-Smith Seconded: Michelle Wood CARRIED 6/10/18			
	11.6	2018 Artistic Nationals Survey Results			
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	11.7	Revised HPCC Structure for Ratification	
		The board has received this proposal and is supportive of this change and did not see a need to ratify.	
	11.8	Orlando Seminar Accreditations Judge for examination by World Skate, Pam Peters. Coaches seminars by World Skate (HPCC coaches), they have been nominated for accreditation. Seminar for skaters and domestic coaches for their own learning and own expense.	
	11.9	2018/2019 Rules & Regulations	
		World Skate updates are underway.	
	11.10	Jane Reasons Resignation The Artistic Committee is going to acknowledge Jane's contribution to our sport. The Board to write to acknowledge Jane's contribution to our sport both at a national and international level.	Yvonne
	11.11	Oceania's Uniform The Artistic Committee are preparing an EOI for the designing and production of a new Artistic Oceania uniform.	Yvonne
12	Speed		
	12.1	Asian Roller Skating Championships Washup	
		Team Manager report received	
		This is held every two years and NZ needs to look at attending this competition more, but depends on if we get invited.	
	12.2	NZ Speed Championships 2019; Palmerston North - 1 st – 5 th January 2019	
		■ First Aid booking issue – the quote from St Johns was nearly \$4,000 and there is no-one else we could go to. Due to pending strike actions, St Johns have turned us down. Mark informed the Board that the only difference between a person with a First Aid Certificate and St Johns is that St Johns can administer Panadol.	
		Kyria has found a First Aider to be in attendance, along with someone to help.	
		THAT we offer a Koha of \$600 for the two days for the First Aiders to be in attendance at the Road Championships.	
		Moved: Mark Swindells Seconded: Yvonne Lambert-Smith CARRIED	
		 Health & Safety Plan from Health & Safety Section. Once complete, distribute to clubs, event manager, venues. 	Leanne
		Programme is being worked on and should be finished shortly	Ann
	12.3	2019 NZ Roller Sports Banked Track Championships, Timaru 2 nd – 3 rd February 2019	
		Event Managers – Robert Stack and Mark Swindells	
		Planning is under way for these Championships.	

	12.4	Speed Championships:			
		Speed have recommended that the Ro between the North and South Island, a proposal for running the championships Tracks will be in the South Island, and w will be in the North Island	nd they be given to the club that co . When Road/Flat Track is in the Nor	mes up with the best th Island, then Banked	
	Moved: Mark Swindells		Seconded: Michelle Wood	CARRIED	
		Policy and/or Bylaws to be changed			Leanne
		EOI 2020 NZ Speed Championships:			
		Expressions of interest have been receive being announced at the 2019 Speed Char		th the final proposal	
	12.5	2019 World Games			
		10 th December 2018 is the deadline for polar have been given to World Skate for accord	=	Indicative numbers	
	12.6	Speed Records			
		Speed records will be published on the Ni Skating Championships	ZFRS website before the commenceme	nt of the 2019 Speed	
.3	Genera	ll Business			
	13.1	Roller Derby Update			
		 Roger Christchurch Visit 			
		Christchurch and Auckland Leagues are ir	nterested in establishing a National Orga	anisation.	
		Michelle is appointed Relationship Mana	ger with Roller Derby		
		■ Mens Roller Derby			
		Leanne to go back to Jamie and invite hin	n to our next meeting		Leanne
	13.2	Scootering Update – World Games 2019			
		World Skate have accepted Scootering as need to seek information from World Ska	·	, -	
		An interim measure would be for them to Scootering to our Affiliation with World S		IZ will need to add	
		Roger to follow up with Kyle.			Roger
	13.3	Prime Ministers Scholarship Application	– For Feb – Dec 2019 close 30 th Novem	ber – Officials	
		Barbara to complete the application for C Roger has had a discussion with HPNZ wh for this came in too late for the Feb – Dec	o said they would look at the application		Barbara
4	Closure	2			
		eeting closed at 2.20 pm. Roger thanked th			