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International Commission Renewal

OBJECTIVES:

To provide a procedure for Federation Officials to renew their qualifications in the most cost effective manner.

PROCEDURES:

1. Upon the receipt of the notification from the International Body, the Executive Officer of Skate NZ will forward all relevant forms and correspondence to the individual Sports Committee.
2. Individual Sports Committees will be responsible for taking the necessary action to ensure the forms are completed, photographs are supplied as required, obtain a Bank Draft made out to the relevant International Body and forward all documentation to the Executive Officer by the required time.
3. The Executive Officer of Skate NZ will ensure that the documentation is forwarded to the International Body for completion by the required date.

PURPOSE:

To ensure a clear process is in place for Sports Committees.

APPROVED: 5 September 1998