

**MINUTES**  
**BOARD MEETING OF NEW ZEALAND FEDERATION OF ROLLERSPORTS (INC) HELD IN Sport Auckland House**  
**Level 4 Alexandra Park, Greenlane, Auckland**  
**Saturday 16<sup>th</sup> February (9am – 6:30pm) – Sunday 17<sup>th</sup> February 2018 (9am – 2.30pm)**

	<b>Welcome</b>	<b>ACTION BY</b>
	Roger Boulcott, Robert Stack, Mark Swindells, Yvonne Lambert-Smith, Ann Deihl, Leanne Raffles	
	<b>Apologies:</b> Michelle Wood	
<b>2.</b>	<p><b>Confirmation of Minutes (24<sup>th</sup> / 25<sup>th</sup> November 2018)</b></p> <p>THAT the minutes and correspondence of the meeting 24th / 25th November 2018 be confirmed as a true and correct record.</p> <p>Moved: Robert Stack <span style="float: right;">Seconded: Mark Swindells</span></p> <p>Correspondence received 22<sup>nd</sup> November 2018 – 13<sup>th</sup> February 2019</p> <p>Moved: Yvonne Lambert-Smith <span style="float: right;">Seconded: Mark Swindells</span></p>	
<b>3.</b>	<b>Business Arising From Minutes</b>	
3.1	<p><b>Change of Meeting Dates</b></p> <p>The May meeting date has been changed to 24-25 May to avoid a clash with the Central Area/World selection event.</p>	
3.2	<p><b>Speed Records</b></p> <p>Speed records are now published on the NZFRS website. They will be updated following the recent National Road, Flat Track and Banked Track Championships</p>	Mark
3.3	<p><b>Analysis of Club Reports</b></p> <p>An analysis of club reports to the 2019 NZFRS AGM will be presented to the next meeting</p>	Roger
<b>4</b>	<b>Administration</b>	
4.1	<p><b>Presidents Report</b></p> <p>Roger updated the meeting on:</p> <ul style="list-style-type: none"> <li>▪ Meeting with Roller Derby</li> <li>▪ Skateboarding NZ</li> <li>▪ Meeting with Sport NZ</li> <li>▪ Presentation of the First Across the Line Medal to Brett McCormack</li> </ul>	
4.2	<p><b>Next Meeting</b></p> <p><b>16/17 March</b> – Planning meeting for SportNZ Funding – Booked @ Pulman            Need to confirm numbers &amp; catering &amp; arrange morning &amp; afternoon tea shopping as no Ann            Roger to formulate follow up to send to affiliates</p> <p>Leanne to book Mark's parking for future meetings</p>	Leanne Roger



	5.2	<p><b>Grant Funding</b></p> <p>THAT we apply for funding for the hardware needed for RollArt  Moved: Michelle Wood                                  Seconded: Yvonne Lambert-Smith    CARRIED 3/12/18</p> <p>\$4,277.00 received from Mainland Foundation towards 2019 Road &amp; Flat Track Championships</p> <p>\$5,000.00 received from Pub Charity towards 2019 Road &amp; Flat Track Championships</p>	
	5.3	<p><b>Funding Managers Report</b></p> <p>Secretary to advise Barbara dates and venues for the upcoming events that will require funding for 2019 and thank Barbara for her work to date.</p> <p>We will endeavour to have quotes sourced and ready for submission 3 months prior to the competition date.</p>	Leanne
	5.4	<p><b>Refunds</b></p> <p>Road &amp; Flat Track Nationals – Emma Baird, Mark McCormack  Banked Track Nationals – Liam McDonald, Mark MacDonald</p> <p>Moved: Robert Stack                                  Seconded: Mark Swindells                          CARRIED</p> <p>Secretary to approach clubs for bank accounts</p>	Leanne
	5.5	<p><b>Donated Trophies Engraving</b></p> <p>THAT the engraving for trophies donated by clubs be paid for as per quote presented by the Speed Trophy Steward.</p> <p>Moved: Robert Stack                                  Seconded: Mark Swindells                          CARRIED 4/2/19</p>	Ann
	5.6	<p><b>2012 World Funds Reallocation Request</b></p> <p>Agreed to reassign unexpended monies from Orlando to go towards the Melbourne seminar for judges attendance, travel etc</p> <p>Moved: Yvonne Lambert-Smith                          Seconded: Mark Swindells</p>	
<b>6</b>	<b>Health &amp; Safety</b>		
	6.1	<p><b>Health and Safety Event Plans</b></p> <ul style="list-style-type: none"> <li>• <b>Speed Nationals</b> – Void due to last minute venue change. Can be used as template for next year.</li> <li>• <b>BT Nationals</b> – Use template &amp; start draft</li> <li>• <b>Artistic Nationals</b> – Send message to clubs re medical staff &amp; check for approval to include in the plan</li> </ul>	Leanne  Leanne
<b>7</b>	<b>Affiliates</b>		
	7.1	<p><b>Inline Hockey NZ</b></p> <p>Board minutes have been received for 31<sup>st</sup> January meeting. No attendees for the March SportNZ funding meeting have been received as yet.</p>	

	7.2	<b>Rink Hockey NZ</b> Last communication in relation to accommodation for the World Roller Games. No attendees for the March SportNZ funding meeting have been received as yet.	
	7.3	<b>Skateboarding NZ</b> We are negotiating a new MOU with SBNZ. Tara Pryor NZOC is helping with this. Just a couple more things to agree. Anti Doping issue for the Bowlzilla in Wellington on 9 March. Raewyn and Roger are attending and Raewyn will have Drug Free information available to hand out.	Roger
	7.4	<b>Roller Derby</b> A skype call was held with Michele from Roller Derby. Michele is leading a small Working Group with an objective of forming a national body. The Working Group would be looking at selection and fundraising.  Michele thought that a NZ Derby Team would not be participating in the WS WRG in July 2019.  Roger to make further contact with Michele to discuss Roller Derby in future options within NZ and Internationally for Roller Derby.	Roger
	7.5	<b>Scootering</b> A skype call was held with Kyle Hamilton from Bay Skate in Napier regarding their organisation set up and processes for selection for international competitions.  Secretary to follow up with World Skate re ISA & World Roller Games. Roger to follow up with Karen Doyle Secretary to discuss Napier Skating Club option with Kyle if scootering is included in the WRG2019	Leanne Roger Leanne
<b>8</b>	<b>NZOC</b>		
	8.1	<b>General Assembly May 9<sup>th</sup> 2019</b> Roger to attend. Good opportunity to network with NZOC & other sport. Flights have been organised.	
<b>9</b>	<b>SportNZ</b>		
	9.1	<b>Sports Business Plans</b> Documents reviewed & discussed. Committees & sports should be underway with delivering against those plans.	
	9.2	<b>Sports Reporting &amp; Funding Allocations to date</b> <b>Youth on Skates</b> THAT promotional items for Kiwi Skate Day are purchased from the Youth on Skates budget 6000 x Stickers - \$570 + gst 100 x T shirts (40 adults, 60 kids)- \$1470 + gst 500 Freestyle Cones – USD190 1000 x A4 & 100 x A3 Posters, 100 x Skate supplier flyers & 300 x registration sheets - \$604.30 + gst  Moved: Robert Stack    Seconded: Michelle Wood    CARRIED 11/1/19  <b>IHNZ &amp; Artistic NZ Championships</b> Reports received, read & discussed. THAT the \$1500 SportNZ Funding be paid out to these sports Moved: Robert Stack    Seconded: Mark Swindells    CARRIED  Final allocations will be made at our next meeting following receipt of plans & reports as required.	

	9.3	<b>HPSNZ Meeting</b> Roger to attend on behalf of the Federation. Need to send airticket to HPSNZ for reimbursement & Roger to find accommodation for the nights between the meeting & the SportNZ Planning meeting.	Leanne Roger
	9.4	<b>Voices of Participants</b> <ul style="list-style-type: none"> <li>• <b>Exit survey progress</b></li> </ul> Survey hasn't been progressed. Look to create document to email	Leanne
	9.5	<b>Insights Webinar Report</b> Report read & discussed. Points noted.	
<b>10</b>	<b>World Skate</b>		
	10.1	<b>WRG2019 uniform</b> Mark to investigate 1st impressions and Ann to follow up with Caper Sportwear for design options.	Mark / Ann
	10.2	<b>WRG2019 Congress</b> There will be a World Congress held at the WRG2019 in Barcelona. THAT Roger to be the delegate at the Congress meeting and Chef de Mission for New Zealand. Moved: Mark Swindells                                  Seconded: Yvonne Lambert-Smith                                  CARRIED	
	10.3	<b>WRG2019 Update</b> Preliminary entry info has been submitted. Skateboarding disciplines have changed so possibly more skaters to send. Most disciplines are communicating with the accommodation organisers directly.	
	10.4	<b>Inline Freestyle</b> Board to keep 160 cones. 20 cones to be sent out to each club with the rules. Ask for interest from clubs for those keen to get the discipline up & running in New Zealand. Robert to check on the current rules document.  Robert to write a brief to go with the cones & rules.  Bayside Blades in Australia offered that skaters could go to Australia with a top-level coach from overseas who is visiting.	Leanne  Robert
<b>11</b>	<b>Anti-Doping</b>		
	11.1	<b>Liaison Report</b> Read & discussed. To seek clarification on her paragraph of concerns.  Secretary to update Prohibited List document on website  Roger to work with Raewyn on future plans from her 2019 recommendations and confirm from World Skate the numbers of tests required per year [see our obligations from World Skate]	Leanne  Leanne  Roger

<b>12</b>	<b>Artistic</b>		
12.1	<b>2018 Oceania Championships Washup</b> <ul style="list-style-type: none"><li>• Assistant Team Coach report received</li><li>• Team Coach report received</li></ul> Secretary to write a letter of thanks to Rachael Parkinson-Turner & Annelise de Cleene Treasurer to pay out the team management grants to the Artistic Committee Moved: Robert Stack    Seconded: Mark Swindells    CARRIED	Leanne Ann	
12.2	<b>2018 World Artistic Championships</b> <ul style="list-style-type: none"><li>• Team Manager/Coach report received</li></ul> Secretary to write a letter of thanks to Kylie Shirley Treasurer to pay out the team management grants to the Artistic Committee Moved: Robert Stack    Seconded: Mark Swindells    CARRIED	Leanne Ann	
12.3	<b>2018 NZ Artistic Championships Washup</b> <ul style="list-style-type: none"><li>• Championship Managers report received</li></ul> A letter of thanks to Michelle O'Doherty has already been sent	Leanne	
12.4	<b>2019 NZ Artistic Championships, New Plymouth, 15th – 20th July 2019</b> <ul style="list-style-type: none"><li>• <b>H&amp;S Event Plan</b> – Once medical changes as per 6.1 have been made, distribute to clubs, Championship Manager, venue, published on the website &amp; on display at the championships</li></ul>	Leanne	
12.5	<b>Oceania Heads of Agreement</b> Signed by New Zealand and is now with Australia for signature		
12.6	<b>2018/2019 Rules &amp; Regulations</b> Still in progress as constant changes from World Skate	Yvonne	
12.7	<b>Artistic Polices</b> <ul style="list-style-type: none"><li>• <b>Art Policy 1- Art Trophies</b> Moved: Yvonne Lambert-Smith    Seconded: Robert Stack    CARRIED</li><li>• <b>Art Policy 5 - Art Selection</b> Ratified subject to; Change of competitive to competition (in the first line) Change World to Oceania in the Team accounts for Oceania Nomination Include Pairs, Couples Dance, Inline and team events (Show &amp; Precision) Moved: Yvonne Lambert-Smith    Seconded: Mark Swindells    CARRIED</li></ul>	Yvonne	



<b>14</b>	<b>General Business</b>		
	14.1	<b>Prime Ministers Scholarship Application – For Feb – Dec 2019 close 30<sup>th</sup> November – Officials</b> Roger to follow up with HPSNZ.	Roger
	14.2	<b>50<sup>th</sup> Reunion</b> Secretary to ask Vilma Fanthorpe & Graeme Campbell to produce a timeline of our skating history Longest serving members list sent to Callum Campbell	Leanne Leanne
	14.3	<b>Kiwi Skate Day</b> 19 events to be held around the country. T-shirt competition closed & winners to be contacted & sent out. Inline freestyle cones to be sent out to NZFRS clubs for use on the day along with t-shirts for giveaways.	Leanne
	14.4	<b>Regional Medals</b> Regions are permitted to make their own arrangements in relation to medals. Ann Deihl will review the current situation around Regional medals & will advise further.	
<b>15</b>	<b>Closure</b>		
	The meeting closed at 2.30. Roger thanked the Board for their input and commitment to our sport.		