

# N . Z . F . R . S

## REGIONAL COMMITTEES

### **PURPOSE:**

To provide guidelines for the conduct of Regional Committees.

### **PROCEDURES:**

- 1 Each authorised Region shall form a committee to administer the sport in their region. Such committees shall keep in touch with roller sport activities within their respective region and assist in the formation of clubs, promote harmony among clubs and members, ascertain the wishes of NZFRS member clubs in their region and generally promote roller sports activities in the region. (By Law 1.02.01)
- 2 It is intended that Regional Committees act as a forum for clubs in a region to assist each other with the general development of the sport in that Region.
- 3 Regional Committees are NZFRS Board sub-committees and as such are responsible direct to the Board.
- 4 The Chairperson shall be elected from nominations by respective NZFRS member clubs in that region. (By Law 1.02.02)
- 5 The Committee shall consist of no more than two representatives from each NZFRS member club in the region. (By Law 1.02.03)
- 6 Sports Committee Rules and Regulations provide Regional Committees to appoint a delegate to represent the interests of skaters in the Region. These delegates are responsible to and report to the Sports Committees. The duties of the delegates are to assist in developing officials in the Region.
- 7 The Committee shall meet a minimum of four times throughout the year at the discretion of the Chairperson. All NZFRS members clubs and organisations are to be notified of the time and place of such meetings at least 14 days prior.
- 8 Advice of a Regional Committee Annual General Meeting must also be supplied to the National Office. This is to afford the opportunity for a Board member to attend such Annual General Meeting.
- 9 A Secretary shall be elected/appointed annually from nominations in accordance with the individual committee's procedures. He/she shall be responsible for keeping records of meetings and reporting them through minutes to NZFRS member clubs and organisations in their region and to the Board no later than 28 days after each meeting. (By Law 1.02.05)
- 10 The Committee may be designated by the NZFRS Board to arbitrate any differences in their region, investigate any alleged violation of rules, make recommendations to the Board/National Council, and co-operate with them in the solution of any problems. (By Law 1.02.06)

## N . Z . F . R . S REGIONAL COMMITTEES

- 11 The Regional Committees shall organise suitable facilities for holding of regional events, and assist in sponsoring, preparing for, conducting and financing all such regional events. (By Law 1.02.07). Regional Committees should investigate ways and means of building the Regional Championships into a major event in the Region. For many skaters and officials it may be the only major event they participate in for the year.
- 12 All profits/losses from events financed by the Committee shall be the property/responsibility of the committee. (By Law 1.02.08)
- 13 All regional competitive events must have the approval of the NZFRS Board and all requirements governing the regulation and the conduct of such events shall be in full compliance with the NZFRS constitution and By-Laws.(By Law 1.02.09)
- 14 In any region where there is no committee the NZFRS Board shall have the authority to establish a Regional Committee from its members residing in the region whose powers and duties shall be the same as those of the Regional Committee. (By Law 1.02.10)
- 15 A Regional Committee shall be charged with the general promoting of and participation of roller sports in its region. It should further foster the education and participation of roller sport officials in its region. (By Law 1.02.11)
- 16 A Treasurer shall be elected/appointed annually who shall keep proper books of accounts in order to provide a financial statement showing receipts and payments. The financial statement, together with the audited balance sheet as at 30 June must be in the hands of the NZFRS Treasurer by 31 July each year. (By Law 1.02.12)
- 17 No expenditure of funds shall be made by a Regional Committee unless the funds are immediately available or such expenditure has been authorised by the NZFRS Board. (By Law 1.02.13)

Commenced	July 1999
Reviewed	April 2012